

Health & Safety Training Courses – Recommended Attendees

The following table should be read in conjunction with Leicester City Council’s Health & Safety Management Standard ‘Health & Safety Training’.

Training Course	Who should attend
Accident Investigation	All staff responsible for completing accident investigations
Asbestos Awareness (Also covered on BRO course)	All BROs Property Staff Premises Officers Monitoring Officers (Unless attending BRO course which includes Asbestos Awareness module)
Building Responsible Officers (incl. Asbestos Awareness, Water Hygiene Awareness & Statutory Inspections modules)	All BROs Property Staff Premises Officers
Communicable Diseases	All staff who are likely to work in close contact with service users i.e providing personal care
COSHH Awareness	All staff who have significant exposure to hazardous substances/chemicals
COSHH Risk Assessment	COSHH Risk Assessors (Manager or Delegated Assessor)
DSE Assessor Course	DSE Assessors (Manager or Delegated Assessor)
Emergency First Aid - Nominated Persons	Any staff responsible for First Aid
Evacuation Chair Operator Training	Evac Chair Operators
Evacuation Chair: Train the Trainer (not on schedule)	Evac Chair Trainers
First Aid at Work (3 Day & requalification)	First Aiders (voluntary)
Fire Safety & Portable Fire Fighting Equipment	All Staff with responsibility for fire safety
Fire Risk Assessment	Fire Risk Assessors (Manager, BRO or Delegated Assessor)
Health & Safety Foundation/DSO	All Staff } See Page 4 of SMS
Health & Safety Induction	All Staff } See Page 4 of SMS
IOSH Health & Safety for Senior Executives	Directors Heads of Service
Managing Risk & Safety	All Managers / Supervisors

Training Course	Who should attend
Manual Handling (Inanimate Objects)	All staff undertaking manual handling operations with a significant risk of injury
Manual Handling (People Handling)	Residential Elderly Peoples Homes Domiciliary Care / Homecare Older Peoples Day Services / day centres Learning Disabilities Service – day centre, residential home, community opportunities team Douglas Bader Day Care Centre Intermediate Care Intensive Community Support (ICIS)
Manual Handling (People Handling Refresher)	As above
Manual Handling Risk Assessment	MH Risk Assessors (Manager or Delegated Assessor)
Personal Safety: Managing Violence and Aggression	Staff who have direct contact with the public.
Planning for Safe Trips & Visits: Group Leader Training	All staff who are responsible for planning and leading school trips
Portable Power Tools	All staff who operate power tools (& their supervisors)
Risk Assessment: General (Basic principles covered in Managing Risk & Safety course for Managers)	Risk Assessors (Manager or Delegated Assessor)
Scaffold Awareness	Staff who are required to use scaffolds (or who supervise those that do)
Statutory Inspections & Maintenance (No longer being offered as content is now covered in BRO course)	All BROs Property Staff Premises Officers
Stress Awareness	All Staff
Stress: Managing Stress	All Managers
Water Hygiene Awareness (Also covered on BRO course)	All BROs Property Staff Premises Officers Monitoring Officers (Unless attending BRO course which includes Water Hygiene Awareness module)
Work at Height	Staff who are required to work at height (or who supervise those that do)